

DATE RECEIVED:

ALMADALE FARMS NEIGHBORHOOD ASSOCIATION
ARCHITECTURAL CHANGE APPLICATION

From: _____ **Lot:** _____ **Phase:** _____
Address: _____ **Home Phone:** _____
Email: _____ **Work Phone:** _____

The Declaration of Covenants requires that you submit all proposed exterior additions, changes or alterations to your house and lot to the Architectural Review Committee for approval. Your application must include detailed information describing the proposed changes. To help you make sure your application is complete, checklists are available for many common alterations.

Type of Proposed Change

- | | |
|--|---|
| <input type="checkbox"/> Outside Walks/Stairs | <input type="checkbox"/> Fences/Retaining Walls |
| <input type="checkbox"/> Garage Doors/Exterior Doors | <input type="checkbox"/> Landscape Front and/or Side Yard |
| <input type="checkbox"/> Driveway/Walkways | <input type="checkbox"/> Roofing Replacement |
| <input type="checkbox"/> Sunrooms/Patio Covers | <input type="checkbox"/> Painting House or Trim New Color |
| <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> Other |
| <input type="checkbox"/> Decks/Patios | |

Description of Proposed Change:

Required Documents For Consideration:

- Elevations—Include front, side and rear elevation drawings to-scale.
- Site plan—Show improvement in relation to the home and setbacks to-scale.
- Color Samples—Color changes only.
- Extras—Include sketches, clippings, pictures, and/or catalog illustrations for clarity.

It is the owner's responsibility and obligation to obtain all required building permits, to contact the utility and cable companies, and to construct the improvements in a workmanlike manner in conformance with all applicable building and zoning codes.

Almadale Farms Architectural Change Application Checklist

Deck/Porch/Patio/Awning/Trellis

- Complete Architectural Change Application form
- Copy of lot survey (or scaled drawing) showing location of proposed addition with dimensions
- Scaled drawing showing elevations and dimensions including length width and height of addition
- Type of material(s) to be used
- Color/finish

* Awnings allowed only on back or side elevations (not allowed on street side elevations)

Fences

- Complete Architectural Change Application form
- Copy of survey showing location of fence on site
- Sketch, photograph or brochure showing design (including gates)
- Brick Columns are required on 90 degree angles corners that have street exposure
- Brick to match house brick
- Fence to be set back at least 10 feet from front corner of house
- Materials: Brick, Wrought Iron, Shadow-Box Wood or combination of the three

Landscaping (major additions or changes only)

- Complete Architectural Change Application form
- Landscaping plan drawing with plants and other materials indicated
- Samples of decorative rock or border material

*No rock ground cover (in place of mulch) or landscape timbers in front yard

Exterior Paint Color Change

- Complete Architectural Change Application form
- Supply Paint chip(s)
- Specification of areas to be painted and color to be used

Replacing Roof Shingles

- New roof shingles to be three dimensional architectural grade
- Provide enough samples to represent color variations

Play Equipment

- Complete Architectural Change Application form
- Copy of survey showing location of play equipment on site
- Approval from neighbors for play sets
- Portable basketball goals only (no in ground or garage mount)
- Brochure or catalog photo and description
- Color/Finish

* Location should be neighbor friendly and not seen from the street to the extent possible.

Pool

- Complete Architectural Change Application form
- Copy of survey showing location of pool on site
- Scaled drawing showing dimensions of pool and pool decking
- Location of pool equipment
- Type of pool (no above ground pools allowed)